

Privacy Notice for Individuals Entering the Leuna Chemical Complex

General information

This privacy notice has been issued by InfraLeuna GmbH in its capacity as a controller as defined in EU General Data Protection Regulation (EU GDPR) Article 4(7).

Contact details of the controller

InfraLeuna GmbH
Kontaktstelle Datenschutz (Data Protection Office)
Am Haupttor, Bau 4310
06237 Leuna
Germany

E-mail: datenschutz@infraleuna.de

Contact details of the data protection officer

You can also reach our data protection officer at:

datenschutz@infraleuna.de

Your inquiry will be forwarded to the data protection officer immediately.

You can also send regular mail to our data protection officer at the above address.

The following privacy notice covers the requirements under the EU GDPR as well as the current legal framework under the German Federal Data Protection Act [*Bundesdatenschutzgesetz* ("BDSG")]. As a service provider at the Leuna Chemical Complex, InfraLeuna plays a significant role in protecting everyone who enters the Leuna Chemical Complex from health hazards. InfraLeuna processes personal data as permitted by law in order to mitigate possible threats. In this notice, we inform you, as required by EU GDPR Articles 13 and 14, about the data that we process as well as the purposes and legal bases of processing. We also tell you how we handle stored data.

If you enter the chemical complex as a visitor/supplier

What data do we collect and process?

Anyone who wants to enter the Leuna Chemical Complex must first register at the visitor check-in. This way, we always know how many the people are on our campus and who they are if a dangerous situation should arise at the site. We therefore collect, automatically process and digitally store the following data:

- Last name, first name, date of birth, full home address, vehicle license plate number, company visited, date and time of registration, photo, visitor ID number

A safety briefing explains how to conduct yourself at the site. The date of your latest safety briefing, your photo and your signature to confirm completion of the safety briefing are also automatically processed and digitally stored. If you want to enter the Leuna Chemical Complex in a vehicle, we will also store your vehicle's license plate number.

What are the purposes and legal bases for processing the data?

We process this data on the basis of EU GDPR Article 6(1) point (f) for the purposes of the legitimate interests pursued by InfraLeuna in order to fulfill our contractual obligations to the companies at the chemical site.

Whom do we share the data with?

All the data, except for your picture and date of birth, is shared with the company that you wish to visit for the purpose of carrying out the visit.

We are required by EU GDPR Article 6(1) point (c) to cooperate with any police, judicial or other government investigators who make inquiries with InfraLeuna as part of an investigation based on a reasonable suspicion.

When do we delete the data?

Site passes are deleted from our systems after one month. We may retain them for one year if you give your consent. One-day site passes are deleted on the 5th business day in the second month after the issue date.

If you enter the Leuna Chemical Complex and are an employee of a company at the site

What data do we collect and process?

If your employer is a tenant of the Leuna Chemical Complex, it will have an agreement with InfraLeuna governing the procedures for entering the Leuna Chemical Complex on foot or by car, including with regard to the issuance of company ID badges. We collect, automatically process and digitally store the following data for this purpose:

- Last name, first name, full home address, company, vehicle license plate number, access level, ID number

Every entry and exit of the chemical complex is recorded, time-stamped and stored.

What are the purposes and legal bases for processing the data?

We process this data on the basis of EU GDPR Article 6(1) point (f) for the purposes of the legitimate interests pursued by InfraLeuna in order to fulfill our contractual obligations to the companies at the Leuna Chemical Complex.

Whom do we share the data with?

We share the data with your employer, who has contracted us to provide certain services. Your employer will also be told when you enter and leave the chemical complex if it requests this information separately.

We are required by EU GDPR Article 6(1) point (c) to cooperate with any police, judicial or other government investigators who make inquiries with InfraLeuna as part of an investigation based on a reasonable suspicion.

When do we delete the data?

We delete the data required to issue company ID badges after no more than two years. Access data is deleted after no more than six months.

Video surveillance at the chemical complex

What data do we collect and process?

We use video surveillance cameras in special areas of the Leuna Chemical Complex in order to monitor and record secure areas and traffic flow. These special areas include:

- Turnstiles and driveways for accessing the chemical complex on foot or by car
- InfraLeuna's dangerous goods terminal
- InfraLeuna's hazardous substance storage yard
- InfraLeuna's fire stations
- One-person workplaces 24/7 (e.g. visitor check-in for the purpose of protecting employees from dangerous situations such as physical assaults)
- Administration buildings occupied by InfraLeuna and companies located at the Leuna Chemical Complex

What are the purposes and legal bases for processing the data?

We process this data on the basis of EU GDPR Article 6(1) point (f) for the purposes of the legitimate interests pursued by InfraLeuna.

We use video surveillance on the basis of GDPR Article 6(1) points (b), (e) and (f) for the purposes of the legitimate interests pursued by InfraLeuna in order to fulfill our contractual obligations to the companies at the chemical complex (warding off threats at chemical complex driveways and turnstiles, monitoring enclosed premises, obtaining evidence of theft, burglary and vandalism).

Whom do we share your data with?

Video recordings are used solely by employees at the Plant Security/Industrial Fire Brigade control center for the purposes of warding off threats and fulfilling contractual agreements for companies located at the Leuna Chemical Complex.

We are required by EU GDPR Article 6(1) point (c) to cooperate with any police, judicial or other government investigators who make inquiries with InfraLeuna as part of an investigation based on a reasonable suspicion.

When do we delete the data?

We delete the video recordings after no more than three days.

Your rights as the data subject

The EU GDPR and BDSG give you the following rights against us with respect to your personal data:

- Right to access the personal data that we have stored concerning you
- Right to rectification of inaccurate or incomplete personal data
- Right to erasure of the personal data that we have stored concerning you as long as there are no legal retention obligations to the contrary
- Right to restriction of processing of your personal data
- Right to object to processing
- Right to data portability, that is, to receive the data concerning you in a structured format

While GDPR Art. 77 gives you the right to lodge a complaint with any competent data protection supervisory authority, we recommend always contacting us first with any concerns you may have so that we can resolve them as quickly as possible with the help of our data protection officer. To speed up the processing of requests aimed at exercising your rights, we ask that you submit them in writing to the controller's address specified above.

For more information on data privacy and a contact form, visit www.infraleuna.de/datenschutz.